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## RE REGISTRATION OF INTEREST FORM

The completion of this form is a mandatory pre-employment requirement for this project.

Please ensure that you read and understand the instructions on the form before completion. Every section of the form must be completed in full and below are some important points to assist with the correct completion of the form.

### Employment History

- You must provide a full 5 years working history including your current employer. You must outline the month and the year of employment not just the year.
- Any gaps in employment must be listed and you must provide information of what you were doing at that time (unemployed, studying, travelling etc).
- Dates must match up between each length of employment – any gaps, no matter how small, will result in your application being rejected.
- For each employer listed you must provide a referee as well as their contact details. You must contact this person prior to submitting your application and ensure that they are available to be contacted on the number provided. If we are unable to contact a referee on the number provided your application will be rejected.
- Each application must provide three contactable referees. Therefore if you have worked for two or less organizations over the past five years, you must provide two referees for one of your employers.

### Licenses and Qualifications

- You must attach the supporting documentation (ie certificates or tickets) for every qualification or license/ticket you state on the form. If you do not have copies of the supporting documentation do not list the qualification. If your certification has expired do not list it.
- All certificates and tickets must be photocopied front and back. Copies must be legible with the ability to read all ticket numbers and view any photographs.
- A current OH&S Construction Induction Card (White Card or what used to be called the “Blue Card”) is mandatory for this project and this ticket must be attached with the application form – these can be obtained online at [www.bluedogtraining.com.au](http://www.bluedogtraining.com.au).
- A Grade Electricians must hold a current WA A Grade Electrical license and this must be attached with the application form.

**Failure to provide all of the above information or submitting an incomplete form will result in your application for the project being rejected.**

**Please also note that the completion of this form is not an offer of employment and does not guarantee employment on the project.**

Once you have completed the Registration of Interest Form, please attach all of the required licenses (including the mandatory White Card) and email back to [wahibat@sitemec.com.au](mailto:wahibat@sitemec.com.au)